



Minutes from September 1, 2021

I. Call to order

Nicole Dougherty called to order the regular meeting of Heritage PTO at 5:06pm 9/1/2021

II. Roll Call

Alana Hammer, President
Irene Najera, Vice-President
Yolanda Mitchell, Historian
Marcy Ahumada, Treasurer
Gilda Farias, Treasurer
Hank Kim, Parliamentarian
Jackie Rejon, Fundraising
Libbier Bakit, Membership
Sophia Sanchez
Nicole Dougherty, Secretary
Diane Atienza, Volunteer Coordinator
Maria Fong, Historian

Absent

Bianca Perez

III. Ice breaker

IV. Approval minutes from last meeting

Berenice Sanchez made motion to approve minutes from the last meeting
Hank Kim second the motion
Minutes approved

V. Motions

VI. Principal Report

None

VII. New Business

Budget:

- Proposed Apex Fun Run at a cost of approximately

- No Back to School Picnic this year
- Different idea of recycled books as a fundraising opportunity
- Box Tops- not accounting for this to generate an income this year due to being digital and not many families being aware of it.
- Resume Friday refreshments
- Fall Festival: due to the time constraint, the Fall Festival may not come to fruition
- Slide into Summer: not planning for it this year
- Spirit Wear; Booth sales begin next Friday
- Valentine Grams: will continue this year
- Yearbook: mostly a school service, not a reliable source of funds
- Amazon Smiles: flyers were sent
- E-script: generally have not generated funds over three years, not a reliable source of generated funds
- Recycling: Pedro takes the recycling materials and will bring the funds to PTO
- Prior year reserve: \$19,962

Operating Expenses:

Reserve funds: \$4000 for the 22-23 school year (\$2500 in the past)

Special Events

Projection

Hospitality

Staff Appreciation

Red Ribbon Week

Student Support Expenses

Lunch Duty Coverage

Student Recognition Expenses

Curriculum Support

Increased funds for Custodial Support

Question re: Maintenance for Copier

Clarification: School's request is for the copier unit. Maintenance is not part of PTO's obligation.

Budget Approval

Coordinate with Shelly to get Survey Monkey link for budget information.

Yes: 12

No: 0

Final vote 12-0, budget approved

Updates:

- Family Dinner Night: L & L Restaurant

September 7 from 4-8pm

Flyer will go out this Friday, 9/4

Thank you to Hank for coordinating with L&L Restaurant

- Family Dinner Night: Blaze Pizza pending

Membership (Libbier)

- \$7953.00 raised to date
- Working on mystery gift option

Spirit Wear (Irene)

- Approx. 100 shirts on order
- Would like to have some extra shirts and sweaters on hand for purchase at the booths

Robeks and popsicles

- Pending first sales on Friday, September 24 before Fall Break
- Pre-order smoothies as an option to alleviate crowding
- 2 PTO members needed to pass out the smoothies
- Need 3-4 tables for set of popsicle sales after

Called the meeting at 5:40pm. Next meeting will be held Wednesday, October 6th at 5:00pm