



Minutes from October 6, 2021

I. Call to order

Nicole Dougherty called to order the regular meeting of Heritage PTO at 5:04pm 10/6/2021

II. Roll Call

Alana Hammer, President
Marcy Ahumada, Treasurer
Gilda Farias, Treasurer
Yolanda Mitchell, Historian
Hank Kim, Parliamentarian
Jackie Rejon, Fundraising
Libbier Bakit, Membership
Nicole Dougherty, Secretary
Maria Fong, Historian
Bianca Perez, Corresponding Secretary
Karon Schnitzer
Irene Najera, Vice-President

Absent

Diane Atienza, Volunteer Coordinator

III. Approval minutes from last meeting

Alana Hammer made motion to approve minutes from the last meeting
Hank Kim second the motion
Minutes approved

IV. Motions

- A. Because spirit wear was larger than expected; in order to pay the invoice and potentially order additional inventory
- B. Alana Hammer made motion to approve \$999.00 in additional funds
- C. Hank Kim second the motion to approve
- D. 9-0 motion passes

V. Principal Report

Dr. Schnitzer presented

- continue with the character parade for students, but no parents permitted on campus
- combine character parade with the Red Ribbon Week, week of October 25
- assist with reiterating mask mandate
- no Fall Festival (will communicate in weekly bulletin)
- APEX is still planned to proceed in November
 - PTO Inquiry as to why APEX is scheduled for November as it coincides with See's Candies fundraiser
- Solicit Safety Committee Meeting: provide input on the school safety Plan October 14 (virtual) 2:30pm
- Budget Advisory Committee: seeking members to join and provide feedback on the school budget

VI. PTO Updates

- A. Membership
 - a. Accrued \$10,000 in membership funds
 - b. Top teachers (first and second place) received prizes
 - c. Nitro Coffee for staff
 - d. Mystery prize (popsicle party) from PTO membership drive
 - e. Finalizing tax receipts, volunteers and prize tiers
- B. Spirit wear update
 - a. Will be selling inventory on Friday, 10/8 via booth set up
 - b. Had more sales than anticipated
 - c. Began passing out orders Wednesday, 10/6/2021
 - d. Possibly reorder additional inventory
- C. Family Dinner Night at L & L
 - a. \$2213.33 total sales
 - b. 15% of the profits to Heritage: \$302.95
 - c. Will need to in-person to Blaze Pizza for Family Night inquiry
 - d. Pass on any restaurant manager contact info to Jackie Rejon
- D. Welcome back to school for teacher prep day approved for Q2
 - a. Breakfast and snacks provided for staff on Monday, 10/4 upon return from Fall Break

VIII. New Business

IX. Budget

- A. Family Restaurant Night; \$368
- B. Membership net profit: \$9, 947
- C. Spirit wear net profit: \$1485
- D. Amazon Smiles \$79
- E. Expenditure: \$288
- F. Halloween candy fundraiser: Super Dentist will be paying \$1/pound for Halloween candy. November 1-5
Parents or students can drop off candy in the office.

May benefit military families

G. Still awaiting info from yearbook companies

X. Next Meeting

Wednesday, November 3, 2021 @ 5pm

Meeting adjourned at 5:56pm.