



PTO Meeting Minutes: August 9, 2023

I. Call to order

Maria Fong called meeting to order at 5:35pm

II. Roll Call

A. Present In-Person

Alana Hammer, Membership
Ashley Vasquez, Fundraising
Marcela Ahumada, Historian Co-Chair
Monica Meza, Volunteer Coordinator
Diane Atienza, Membership Co-Chair
Gilda Farias, Recording Secretary
Maria Fong, President
Irene Najera, Vice-President
Jackie Rejon, Treasurer
Monica Sigarroat, Programs
Daniel Romo, Principal
Jesus Figueroa, Teacher

B. Present On-Line

Erin Pedrin, Fundraising Co-Chair
Bianca Perez, Parliamentarian
Claudia Carballo, Volunteer Coordinator Co-Chair
Vaness Galang, Teacher
Dr. Schnitzer, Associate Principle
Gilbert Garcia, Parent

C. Not present

D. *Patty Carrion, Membership*
Deborah Aguila, Co-Chair Programs
Sonja Ortiz, Historian
Sally Mangosing, Teacher
Sherri Ogas, Teacher

III. Board Introductions

IV. Vote In Recording Secretary

- A. Bernice Sanchez resigned as Recording Secretary.
- B. Vote Gilda Farias In to fill position.

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1. 11 vote yes.

V. Action Items

- A. Bylaws Revision
 1. Amend how the board votes. One vote per position (Co-Chair (Secondary) can only vote in the absence of Primary Chair)
 2. Make red line changes to Bylaws for vote.
 3. Gilda and Bianca do the revision to vote at next meeting.

VI. Teachers' Request/Update

- A. Broadcast upgrade to digital (computer, camera, analog/digital converter system) \$5,000
- B. Heritage Hero program recognizes students. Request student recognition budget increase.
- C. Requested money for 6th Grade Camp to sponsor kids that wouldn't attend otherwise due to financial hardship. Cheddar Up link recommended for school to donate to their cause.
- D. Communication between PTO and teachers. Informed teachers can better support PTO's fundraising efforts.

VII. Principal's Update

- A. Chronic Absenteeism
 1. Rates have skyrocketed since COVID. To decrease rates schools are creating celebrations to motivate kids to come to school. Request to increase Student Recognition budget by \$1,500
 2. Monica S: Parents need to be notified when their kids are being recognized.
 3. Marcy recommends No Homework passes.
 4. Request for separate funding for toner/cables/headphones. How the technology equipment/hardware budget is spent is decided by the Principal..

VIII. Treasurer Report

- A. Proposed Master Budget Review
 1. Campout includes dinner, movie, DJ. There's a day pass for people that don't want to spend the night
 2. Book Fair: increase numbers to reflect 5yr average. Scheduled for September 14th-22nd
 3. Chalk Festival will not be for profit. Adjust to reflect
 4. Dances will not be for profit and only one dance for the year. Decrease to \$2,000. Scheduled April 12th
 5. Friday Refreshments remove the \$500 from COGS and allocate somewhere else.

6. For Fall Festival if want to increase the COGS, provide quotes and will discuss at another meeting
7. Remove McDonalds Night. They don't do it anymore
8. The Expenses section will be discussed at next meeting and vote to approve
9. Principals Note: Any vendor that will be onsite has to be approved by the district
10. Concern: If we cut prices on fundraisers and do a lot of no-profit events we won't be able to fund big ticket items in future years. We have rolled over high amounts from previous years allowing to pay for more things.

IX. Next meeting

- A. No date provided. Date will be discussed through text.

Meeting adjourned at 7:44pm