



PTO Meeting Minutes: December 11, 2023

**I. Call to order**

Maria Fong called meeting to order at 5:38pm

**II. Roll Call**

**A. Present In-Person**

*Gilda Farias, Recording Secretary*  
*Maria Fong, President*  
*Irene Najera, Vice-President*  
*Claudia Carballo, Volunteer Coordinator Co-Chair*  
*Bianca Perez, Parliamentarian*  
*Monica Sigarroa, Programs*

**B. Present On-Line**

*Patty Carrion, Correspondence Secretary*  
*Deborah Aguila, Programs Co-Chair*  
*Erin Pedrin, Fundraising Co-Chair*  
*Ashley Vasquez, Fundraising*  
*Sherri Ogas, Teacher*  
*Sally Mangosing, Teacher*  
*Dr. Schnitzer, A. Principle*

**C. Not present**

*Monica Meza, Volunteer Coordinator*  
*Jackie Rejon, Treasurer*  
*Marcela Ahumada, Historian Co-Chair*  
*Alana Hammer, Membership*  
*Sonja Ortiz, Historian*  
*Diane Atienza, Membership Co-Chair*

**III. Action Items**

- A. Meeting Minutes Approval
  - 1. November Meeting Minutes
    - a. Approved

**IV. Principal's Report**

- A. Thank you to the PTO for everything that you've been doing. The ACE awards are over the top. Special shoutout to Monica and Deborah for their support on that.

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- B. Wishing everyone an incredible Winter Break. Happy Holidays!

## **V. Budget Report**

- A. Gilda is filling in for Jackie. As of now, we have a net profit of \$258 for See's Candy. Online sales are not reflected. Waiting for the check to come in. Candy for staff was purchased with part of the profit.
- B. From Administrative expenses, \$515 was spent on the 2 storage cabinets and rack for the shed. The storage cabinets are in place and the rack will be installed possibly next week.
- C. We spent \$234 on Curriculum Grants. Only the items needed ASAP for 1<sup>st</sup> grade were purchased. Everybody else's requests have been put on hold until is decided if grants will be assigned to RSP and other credentialed teachers.
- D. We spent \$862 for Movie Night. That includes the popcorn machine, the percolator, and supplies. We have \$592 left for future Family Nights.

## **VI. Round Table**

### **A. Curriculum Grants**

- 1. The extension of grants to other groups will be discussed with Mr. Romo after the break.

### **B. Spirit Wear**

- 1. The vendor is currently backed up. Waiting on 12-15 orders plus PTO orders. We will continue to sell what we have on hand.
- 2. We hope to start with one Friday a month for booth sales starting after the break.

### **D. Movie Night**

- 1. Our concessions stand was completely free to the public. We had a lot of good feedback.

### **E. Teacher's Breakfast**

- 1. We are hosting a breakfast for teachers and staff on Thursday the 14<sup>th</sup>. We'll be serving tamales and Loko Bean will serve the coffee.

### **F. APEX Fun Run**

- 1. APEX will kick off on January 10<sup>th</sup>. The Fun Run is on Thursday the 18<sup>th</sup>

## **VIII. Next meeting**

- A. Wednesday January 17<sup>th</sup> @ 5:30pm.

Meeting adjourned at 5:57pm

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