



PTO Meeting Minutes: November 13, 2023

I. Call to order

Maria Fong called meeting to order at 5:33pm

II. Roll Call

A. Present In-Person

Gilda Farias, Recording Secretary

Maria Fong, President

Irene Najera, Vice-President

Jackie Rejon, Treasurer

Claudia Carballo, Volunteer Coordinator Co-Chair

RSP Teacher

B. Present On-Line

Patty Carrion, Correspondence Secretary

Sonja Ortiz, Historian

Deborah Aguila, Programs Co-Chair

Marcela Ahumada, Historian Co-Chair

Erin Pedrin, Fundraising Co-Chair

Sherri Ogas, Teacher

Sally Mangosing, Teacher

Dr. Schnitzer

C. Not present

Monica Meza, Volunteer Coordinator

Alana Hammer, Membership

Monica Sigarroa, Programs

Diane Atienza, Membership Co-Chair

Bianca Perez, Parliamentarian

Ashley Vasquez, Fundraising

III. Action Items

A. Meeting Minutes Approval

1. September Meeting Minutes

a. Approved

2. October Meeting Minutes

a. Approved.

OFFICIAL

IV. Principal's Report

- A. Second Military Breakfast of the year is tomorrow. 62 families will be joining in.
- B. Focus is on attendance. There was an attendance competition last week and will continue to have.
- C. Focusing also on collaborative conversations with students. Whoever is doing the talking is doing the thinking.
- D. Mr. Romo wants to know when the Color Run is. We went back to the APEX run and is happening in January.

V. Budget Report

- A. \$220.70 reflected in Chalk Festival is from last year. The money was recently transferred to the account.
- B. Made \$169.35 from El Pollo Grill
- C. Fall Festival raise \$15,018 with an expense of \$4,385 for a profit of \$10,634.
 - 1. We had great support from our vendors. We made \$685 from vendors.
 - 2. \$550 came from sponsors for games and DJ.
- D. Spirit Wear expense was increased by \$1,000 as per last meeting. Sales since then have been \$1,065. From which \$35 are from last year's sales that was recently transferred over to the account.
- E. Boo Grams Sales \$1,982 with \$984 in COGS. Net Profit of \$998
- F. A camera was purchased for ACE Awards. Student Recognition will be updated accordingly.
- G. A vote was passed on messenger for a budget of \$450 to purchase a popcorn machine and a percolator for Movie Night. Fund will come out of Family Nights.

VI. Round Table

A. Curriculum Grants

- 1. Miss Geeter (RSP) asked that the PTO would extend the grant to RSP- 2 teachers (service 56 students), Impact (60+ students), 2 Speech Teachers (100+), Counselor and Psychologist. Observed inequities in the way the grants are distributed among the grades. Some grades only have two teachers, while others have four teachers, yet the same amount is allocated to each grade.
 - a. We will discuss at a different time
 - b. Possibly send to the teachers for a vote

B. Fall Festival

- 1. It was a lot of work, but got a lot of support. Had a great team and got great feedback from families.

- a. Teachers were very supportive with donations and the Trunk or Treat. Trunk or Treat was the best part of the night. Thank you teachers

C. Spirit Wear

1. Sales Booth scheduled for this Friday (17th) with Coffee Chat

D. Movie Night

1. Because we have had very successful events, we want to give back to the families by making Movie Night completely free. We will have popcorn and hot cocoa. Mr. Romo will dress up as the Grinch
 - a. We have already purchased the popcorn machine. In the process of buying the percolator.
 - b. A question brought up was about a rule - not being able to serve and prepare food. As long as we have a food handlers card we can
 - c. Need a budget of additional \$550 for Movie Night supplies for a total of \$1,000.
 - i. Approved
2. Movie starts at 6:30pm Gates open at 5:00pm

VII. Other Business

A. Safety Patrol

1. Ms. Contreras requested red hats.

B. Staff breakfast

1. Provide breakfast and coffee for the teachers on December 14th.
2. Teachers want burritos.
3. Can have available by October 27th.

C. Funds for Sports

1. Possibly allocate funds for our sport teams to purchase jerseys and supplies for the kids.
2. We normally just participate in sports with the upper grades because we don't have the volunteers to run them, but the district offers sports for the lower grades.

D. Storage

1. Request to increase our Administrative Expense fund by \$1,000. \$800 to purchase two (2) storage cabinets and one (1) rack for storage. And \$200 because the fund is running low.
2. The money will come out of Fall Festival by increasing the proposed Sales, since the profit was higher than expected.
 - a. Approved

OFFICIAL

E. Emergency Backpacks

1. Mr. Romo requested to move \$1,000 from the Technology fund to Healthcare Items to purchase red backpacks to emergency
 - b. Approved

VIII. Next meeting

- A. Monday December 11th @ 5:30pm.

Meeting adjourned at 6:33pm

OFFICIAL